

NOAA – Teacher at Sea (TAS) – New User Registration

The purpose of the Teacher at Sea (TAS) website is to allow teachers to apply to the National Oceanic and Atmospheric Administration (NOAA) Teacher at Sea Program, and to track teacher application and review data located in one centralized database. Teachers are able to input and edit information on applications, request recommendation and submit their application.

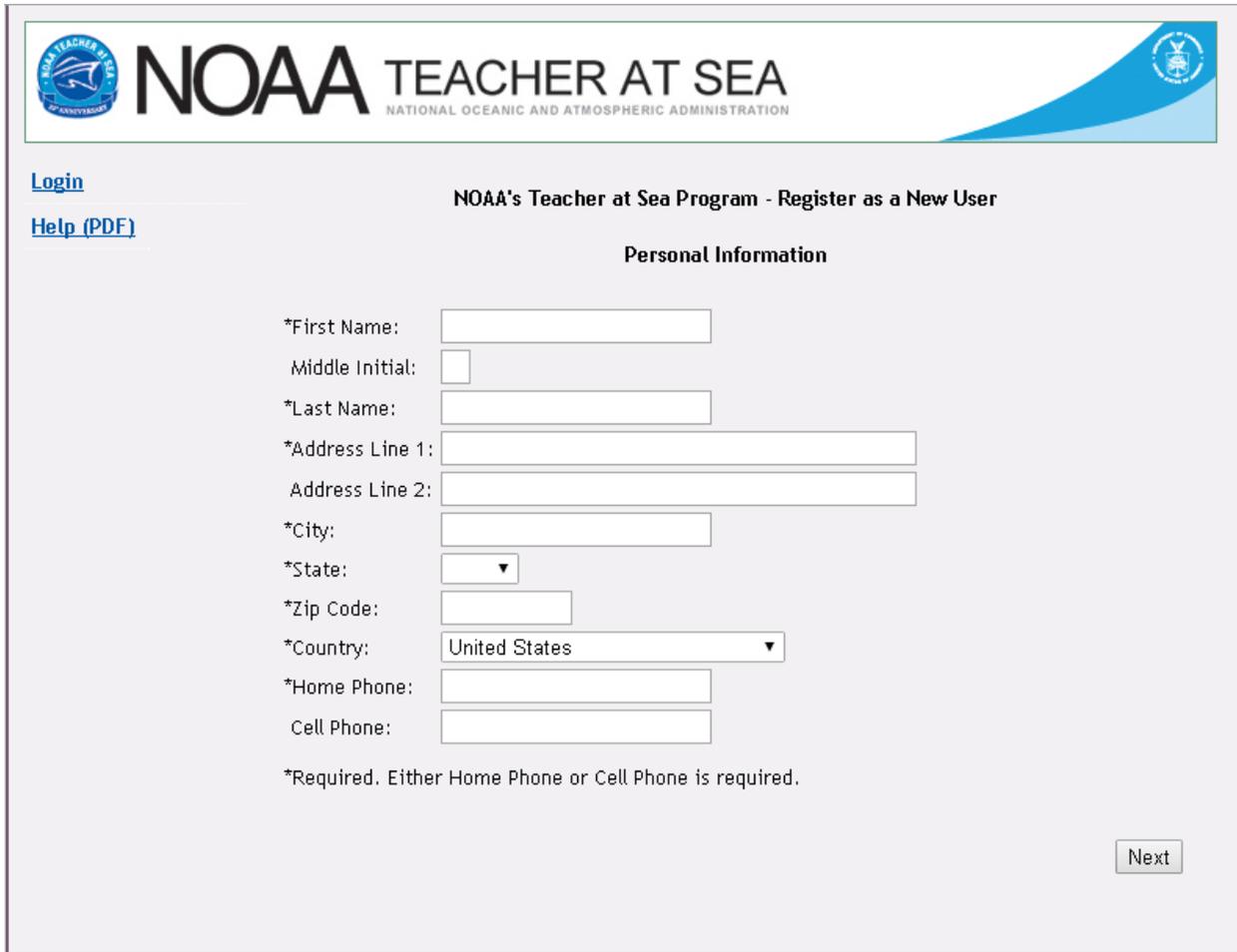
Access to the Teacher at Sea (TAS) website is available to the general public on any Windows computer with Google Chrome, Mozilla Firefox, or Microsoft Internet Explorer. This website is controlled by a user name/password entry screen. Each user creates an individual account with a unique user name, password, and security question. They are able to reapply to the Teacher at Sea Program during subsequent years using the same account.

Creating an Account

The screen **Register as a New User, Personal Information** is shown in Figure 1. Fill in all required information (marked with an asterisk).

If your personal address is in a country other than the United States, select “NN” for State and enter your state or province in Address Line 2.

NOAA – Teacher at Sea (TAS) – New User Registration



The screenshot shows the NOAA Teacher at Sea registration interface. At the top left is the NOAA logo and the text "NOAA TEACHER AT SEA NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION". To the right is a blue wave graphic with a circular seal. Below the header, there are links for "Login" and "Help (PDF)". The main heading is "NOAA's Teacher at Sea Program - Register as a New User". The section is titled "Personal Information" and contains the following fields:

- *First Name:
- Middle Initial:
- *Last Name:
- *Address Line 1:
- Address Line 2:
- *City:
- *State:
- *Zip Code:
- *Country:
- *Home Phone:
- Cell Phone:

*Required. Either Home Phone or Cell Phone is required.

Next

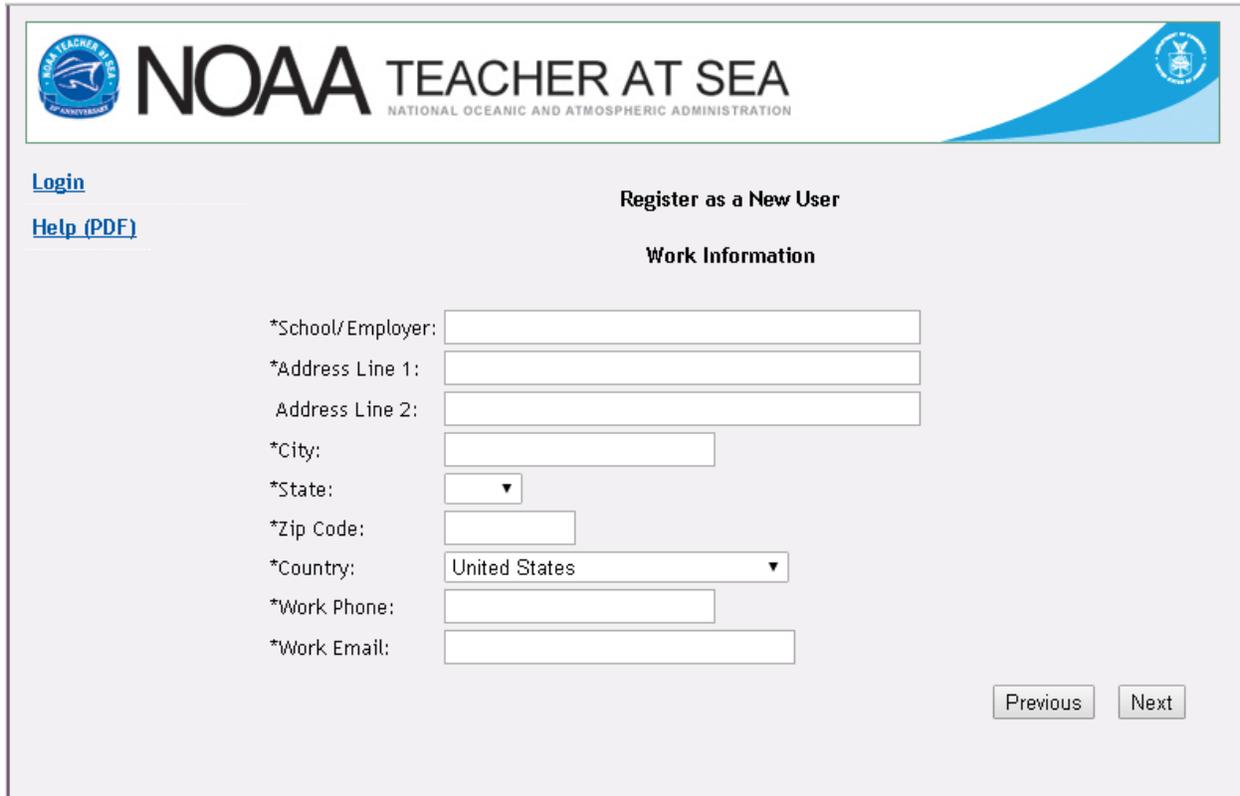
Figure 1 - Register as a New User, Personal Information screen

Click the <Next> button.

NOAA – Teacher at Sea (TAS) – New User Registration

The screen **Register as a New User, Work Information** displays as shown in Figure 2. Fill in all required information (marked with an asterisk).

If your work address is in a country other than the United States, select “NN” for State and enter your state or province in Address Line 2.



The screenshot shows the NOAA Teacher at Sea registration interface. At the top, there is a header with the NOAA logo and the text "NOAA TEACHER AT SEA NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION". Below the header, there are links for "Login" and "Help (PDF)". The main heading is "Register as a New User" with a sub-heading "Work Information". The form contains several input fields, each with an asterisk indicating it is required: "*School/ Employer:", "*Address Line 1:", "Address Line 2:", "*City:", "*State:", "*Zip Code:", "*Country:" (with a dropdown menu currently showing "United States"), "*Work Phone:", and "*Work Email:". At the bottom right of the form, there are two buttons: "Previous" and "Next".

Figure 2 - Register as a New User, Work Information screen

Click the <Next> button.

NOAA – Teacher at Sea (TAS) – New User Registration

The screen **Register as a New User, Account Information** displays as shown in Figure 3.

Fill in the required information. All information on this screen is required. The User Name must be unique to the system. Fill in a Password (which must be at least seven characters in length), your Email Address, a Security Question, and a Security Answer. *Save your User Name and Password in a secure location.*



The screenshot shows the NOAA Teacher at Sea registration interface. At the top, there is a header with the NOAA logo and the text "NOAA TEACHER AT SEA NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION". Below the header, there are two links: "Login" and "Help (PDF)". The main heading is "Register as a New User" followed by "Account Information". A note states: "All information is required. Password requires minimum length of 7 characters." The form contains several input fields: "*User Name:", "*Password:", "*Confirm Password:", "*Email:", "*Security Question:", and "*Security Answer:". Below the security question field, there are examples: "Security Question examples: What is your favorite color? What is your pet's name?". At the bottom, there are two buttons: "Previous" and "Create User".

Figure 3 - Register as a New User, Account Information screen

Click the <**Create User**> button at the bottom right of the screen.

NOAA – Teacher at Sea (TAS) – New User Registration

A confirmation message displays as shown in Figure 4. Click the **<Continue>** button.

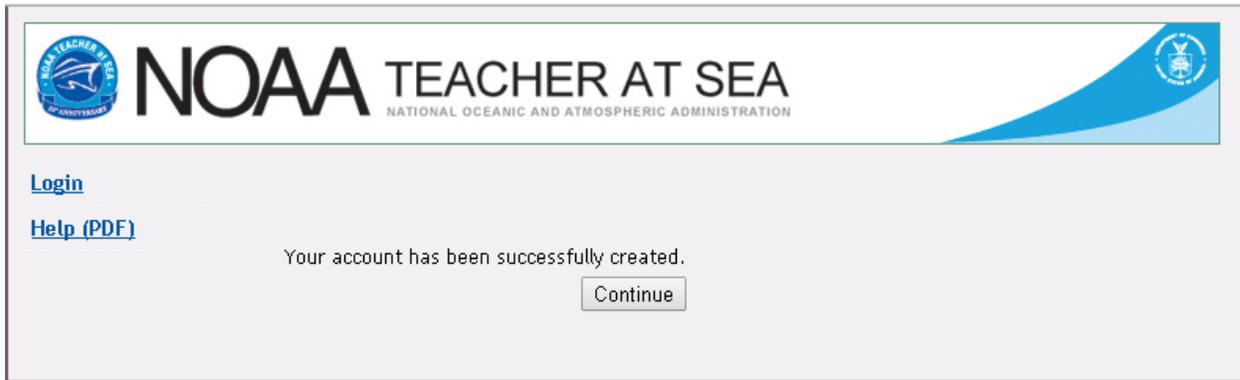


Figure 4 - Account Created screen